



**PROCEEDINGS OF THE BOARD MEETING OF THE
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD
Organizational Meeting**

**Lakeshore Technical College, Lakeshore Conference Room, Cleveland, WI
July 8, 2019**

Board Present: Vasquez, Lukas, Wyatt, Rooney, Parrish, Pohlman, Kluss, Trimberger
Board Absent: Nichter
Staff Present: Carlsen, Soodsma, Riesterer, Mirecki, Lemerond, Beaudoin, Liphart, Wasmer, Abts

Call to Order

The meeting of the Lakeshore Technical College District Board was called to order by Board Chair, John Lukas at 3:04 p.m. It was reported this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

Oath of Office

In accordance with Section 19.01 of the Wisconsin Statutes, a printed copy of the oath of office was given to Roy Kluss and John Lukas who were sworn into office by Board Secretary/Treasurer, Lois Vasquez. The document was signed and notarized.

Public Input

No public input was given.

Approval of Minutes

IT WAS MOVED BY ROY KLUSS AND SECONDED BY LOIS VASQUEZ TO APPROVE THE MINUTES FROM THE JUNE 19, 2019 PUBLIC HEARING ON THE PROPOSED 2019-20 ANNUAL PLAN AND BUDGET AS PRESENTED. Motion unanimously carried.

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY ROY KLUSS TO APPROVE THE MINUTES FROM THE JUNE 19, 2019 BOARD MEETING AS PRESENTED. Motion unanimously carried.

Policy Governance

Connections

The Board discussed ways in which they connected with the college and the community.

Election of Officers

John Lukas declared the meeting open for nominations for Board Officer Positions.

IT WAS MOVED BY DON POHLMAN AND SECONDED BY JOHN WYATT TO NOMINATE ROY KLUSS, FOR LAKESHORE TECHNICAL COLLEGE BOARD CHAIR.

No other nominations were provided. IT WAS MOVED BY JOHN WYATT AND SECONDED BY KIM ROONEY TO CLOSE NOMINATIONS. Motion unanimously carried.

Roll call vote to elect Roy Kluss for District Board Chair: Kluss, abstained; Lukas, aye; Nichter, absent; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; Vasquez, aye; and Wyatt, aye. Motion unanimously carried.

IT WAS MOVED BY DON POHLMAN AND SECONDED BY JOHN LUKAS TO NOMINATE LOIS VASQUEZ FOR LAKESHORE TECHNICAL COLLEGE BOARD VICE-CHAIR.

No other nominations were provided. IT WAS MOVED BY JIM PARRISH AND SECONDED BY KIM ROONEY TO CLOSE NOMINATIONS. Motion unanimously carried.

Roll call vote to elect Lois Vasquez as Board Vice-Chair: Kluss, aye; Lukas, aye; Nichter, absent; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; Vasquez, abstained; and Wyatt, aye. Motion unanimously carried.

IT WAS MOVED BY LOIS VASQUEZ AND SECONDED BY JOHN LUKAS TO NOMINATE DON POHLMAN, FOR LAKESHORE TECHNICAL COLLEGE BOARD SECRETARY/TREASURER.

No other nominations were provided. IT WAS MOVED BY JOHN LUKAS AND SECONDED BY KIM ROONEY TO CLOSE NOMINATIONS. Motion unanimously carried.

Roll call vote to elect Don Pohlman as Board Secretary/Treasurer: Kluss, aye; Lukas, aye; Nichter, absent; Parrish, aye; Pohlman, abstained; Trimberger, aye; Rooney, aye; Vasquez, aye; and Wyatt, aye. Motion unanimously carried.

Authorization of the Continuation of Signature Plates

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY JOHN LUKAS TO APPROVE THE CONTINUED USE OF CURRENT SIGNATURE PLATES OF JOHN LUKAS AND LOIS VASQUEZ UNTIL SIGNATURE PLATES REFLECTING NEW OFFICERS ARE AVAILABLE. Motion unanimously carried.

Delegation to the President

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY MIKE TRIMBERGER TO DESIGNATE PRESIDENT PAUL CARLSEN AS THE BOARD'S AUTHORIZED SIGNATURE DESIGNEE FOR THE ITEMS AS PRESENTED. Roll call vote: Kluss, aye; Lukas, aye; Nichter, absent; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; Vasquez, aye; and Wyatt, aye. Motion unanimously carried.

Authorization of Out of District Travel for Trustees

IT WAS MOVED BY JIM PARRISH AND SECONDED BY MIKE TRIMBERGER TO AUTHORIZE OUT-OF-DISTRICT TRAVEL FOR ALL BOARD MEMBERS TO DISTRICT BOARDS ASSOCIATION MEETINGS AND THE ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES LEADERSHIP CONGRESS AND LEGISLATIVE SUMMIT FOR THE 2019-20 FISCAL YEAR. Motion unanimously carried.

Authorization of Out of District Travel for the President

IT WAS MOVED BY JOHN WYATT AND SECONDED BY DON POHLMAN TO AUTHORIZE OUT-OF-DISTRICT TRAVEL FOR PRESIDENT PAUL CARLSEN FOR OFFICIAL COLLEGE BUSINESS FOR THE 2019-20 FISCAL YEAR. Motion unanimously carried.

Designation of the Official Newspaper for Printing Minutes

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY KIM ROONEY TO DESIGNATE THE HERALD TIMES REPORTER AS THE OFFICIAL NEWSPAPER FOR 2019-20. Motion unanimously carried.

For Advisement: Board Service on Joint Finance Review Boards

Board members had the opportunity to discuss and review the 2019-20 Board Joint Finance Review Board assignments.

For Advisement: District Boards Association Committee and Delegate to the DBA Board of Directors

Board members had the opportunity to review LTC's representation on standing DBA committees and assign new members/reassign continuing members. They selected John Lukas to be seated on the associations Board of Directors effective July 20th, 2019.

For Advisement: Board and President Policy Review Schedule

Board members had the opportunity to review the Board and President Policy Review Schedule for 2019-20.

For Advisement: Conflict of Interest Disclosures

Board members had the opportunity to review the Conflict of Interest Disclosure Form for signature.

President's Update

President Paul Carlsen provided an update on LTC operations and his activities.

College Functions

Administrative Services

For Advisement: Sheboygan Job Center

Board members received a report on the status of tenancy of LTC at the Sheboygan Job Center.

Instruction

For Advisement: WTCS Concept for Heating, Ventilation, Air Conditions, and Refrigeration (HVAC/R) Associate's Degree

Board members received the recommendation to implement a HVAC/R Associate's degree program to begin in fall 2020.

For Advisement: Plastics Program Follow-Up

Board members received information on the courses LTC offers for a Plastics Program.

Board members had an opportunity to identify items for future Board agendas.

Adjourn

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY JOHN LUKAS TO ADJOURN. The motion was unanimously carried. The meeting was adjourned at 4:23 pm.

Respectfully submitted,

Don Pohlman
Board Secretary/Treasurer